

1. Controller	<p>Natural Resources Institute Finland</p> <p>Postal address: Natural Resources Institute Finland (Luke) P.O. Box 2, 00791 Helsinki, Finland Tel. +358 29 532 6000</p>
2a. Controller's responsible person	Nils Borchard, nils.borchard@luke.fi
2b. Contact person in the matter and contact details of the data protection officer	<p>Contact information: Mika Turunen; 029 5322 170; mika.turunen@luke.fi</p> <p>Data protection officer: Heidi Krootila; 029 5322 420; heidi.krootila@luke.fi</p>
3. Name of register	EJP SOIL "Towards climate-smart sustainable management of agricultural soils"; H2020, project no. 862695
4. Purposes and the legal grounds for processing	<p>The purpose of the register is to enable participation in the EJP SOIL "Towards climate-smart sustainable management of agricultural soils" to develop in a stepwise approach a EU agricultural soil management roadmap supporting strategic decision making on science, policy and implementation issues across Europe by stakeholders: identification of aspirational targets at regional, national and European level, overview of the current situation of knowledge availability and use, identification of barriers and opportunities by scenario development, synthesis of key soil related issues addressed by stocktaking activities, and building and updating the roadmap and drafting the calls scope.</p> <p>The right to process personal data is based on consent of the data subject as defined in article 6 section 1 of the GDPR (2016/679).</p>
5a. Type of personal data in the register	<p>We may collect and process the following data:</p> <ul style="list-style-type: none"> - Work/regular email address - First and last name - Name of the employer organization - Role in the organization - Data entered in interviews - Data on soil related national policies, programs, soil management, education and training - Data subjects may be processed on the basis of their email addresses so that they receive relevant content from Luke
5b. Regular sources of data	Personal data are obtained from Luke's customer and stakeholder relation management system and member management system of the Finish Society of Soil Science. Data participant gives access to their personal data when registering for membership at the EJP

	SOIL`s National Soil Hub or sending the consent form for the project.
6. Regular disclosure of data	Principally, we do not disclose any personal data. Data can be disclosed only within the scope obligated and permitted by the legislation. Data can be disclosed for instance for research or statistical purposes according to Finnish Act on the Openness of Government Activities (621/1999) if the receiver has a legal right to use the data. Personal data is only disclosed by an administrative decision.
7. Transfer of data outside the EU/EEA	No personal data is transferred outside the EU or EEA.
8. Storage period	Data collected for a register is only stored at Luke`s data safe cloud called Tiimeri as long as and to the extent as is necessary in relation to the original purposes, described in Section 4, for which the data was collected. Registered personal data will be erased when there no longer are legitimate grounds for processing; at latest in January 2025.
9. Protection principles of register	<p>Manual material is stored in protected and monitored facilities. Servers and active devices are located in protected and monitored facilities. Data is processed in systems with some devices located in Luke`s facilities and some in service providers`.</p> <p>Registered data is protected against unauthorised viewing, modifying and erasing. Protection is based on access control, personal user IDs and restricted access rights. Rights to view and modify data have been restricted in accordance with the tasks of each employee. Information about any changes can be seen in the revision history. The correctness of data is verified by means of mechanical and manual controls at different stages of data processing. Backup copies and physical security measures are used to ensure that no data is lost.</p> <p>Any register-related data on paper is protected by means of access control and locked archives.</p>
10. The data subject`s rights	<p>Data subjects have rights towards their personal data that are based on the legitimate grounds of data processing. More information about the rights of data subjects and their fulfilment is available here.</p> <p>The rights of data subjects are based on articles 15–22 of the EU GDPR (2016/679).</p>
11. Using data for automated decision-making, including profiling (articles 13.2(f) and 14.2(g) of the GDPR)	No personal data is used for automated decision-making, including profiling.
12. Changes to this privacy notice	We may change this privacy policy, for example, if there are changes in our operating methods or systems or in general data protection recommendations. We may also need to make changes as a result of legal amendments. Any changes enter into force after we have published our revised privacy policy.